

CLEANING GUIDE

Living on your own comes with some daunting new responsibilities, like keeping your dorm or apartment clean. The Office of Residential Living is here to help you tackle the task with this guide of tips, tricks, and to-dos.

TOP 5 GETTING CLEAN & STAYING CLEAN TIPS

- 1) Strategically place trashcans and hampers so that you aren't tempted to throw things on the floor.
- 2) Spot clean every day, so that your weekly or monthly cleaning won't be as daunting.
- 3) Assign different cleaning jobs to each roommate and rotate who has what job each week or month.
- 4) Have fun with it! Blast music while you clean and dance around so it doesn't feel like a chore.
- 5) Leave reminders or a checklist somewhere easy to see - see the next page for an example!

TOP 5 ESSENTIAL & EASY-TO-USE CLEANING SUPPLIES

- 1) Disinfectant Wipes
- 2) Odor-reducing spray
- 3) Glass/Window Cleaner
- 4) Microfiber cloths
- 5) Magic eraser sponges (sponges with a rough scrubbing side are best for stickier spills!)



LOCATION-SPECIFIC TIPS & TRICKS:



BEDROOM

- + Flipping your mattress every semester makes it more comfortable to sleep on
- + Use old T-shirts to dust furniture and other items

LIVING SPACE

- + Use your vacuum to get crumbs off of fabric-covered sofas and chairs
- + Odor-reducing spray can help with hard-to-clean furniture items
- + Disinfectant wipes can be a good replacement for a feather duster

BATHROOM

- + Leave the bathroom door open between showers to reduce humidity
- + If the bathroom fan is not working, submit a work order to prevent mold and mildew from developing

KITCHEN

- + Don't pour grease down the sink drain
- + If your freezer has ice buildup, manually defrost it by removing your food, turning the thermostat off, and allowing the ice to melt (you may want to put a towel down!).

CLEANING CHECKLIST:

Bedroom

- Clear out trash
- Pick up clothes
- Tidy desk and book-bags
- Vacuum crumbs
- Wash sheets when needed
- _____
- _____

Living Space

- Vacuum/Sweep
- Clear out Trash
- Odor-reducing spray
- _____
- _____
- _____
- _____

Other

- Laundry **clean lint out of dryer before use**
- Check if cleaning supply stock is low
- _____
- _____
- _____
- _____

Kitchen

- Wipe down refrigerator spills
- Throw out expired food
- Take out trash
- Clean dishes and sink
- _____
- _____

Bathroom

- Hang wet towels to dry
- Clean vents
- Clean mirror and sink
- Clean shower, toilet, and floors
- _____
- _____

More Reminders

Cleaning
SCHEDULE: